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ACADEMIC SECTION

Email: academics@iittp.ac.in

FORM FOR REPORTING GRADE CHANGE

1. Course Number and Name	:	
2. Department	:	
3. Semester (for example Jan-May 2022)	:	
4. Name of the Instructor(s)	:	

5. The grades of the following students in the course may be changed as given

Roll Number	Name	Revised Marks out of 100	Revised Grade	Reason for Change

Note that grade change is permitted only in case of calculation/procedural error. Reassessment is not allowed.

Date:

Signature of Instructor(s)

Recommended

Approved

Head of Department

Advisor, Academic Courses

Dean, Academic Affairs